

AGENDA COVER MEMO

AGENDA DATES: June 11, 2003 Work session
June 18, 2003 Public Hearing and Adoption (9:00 a.m.)

TO: Board of County Commissioners

DEPT.: County Administration

PRESENTED BY: William Van Vactor, County Administrator
David Garnick, Sr. Management Analyst

AGENDA TITLE: **IN THE MATTER OF ADOPTING THE 2003-2004 LANE COUNTY BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES**

I. MOTION

MOVE TO ADOPT THE FY 2003-2004 LANE COUNTY BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES.

II. ISSUE OR PROBLEM

The Board of County Commissioners must adopt a FY 2003-2004 budget prior to July 1, 2003 (ORS 294). After the scheduled public hearing, the Board may adopt the budget.

III. DISCUSSION

A. Background

The County Administrator presented the proposed FY 2003-2004 budget to the Lane County Budget Committee on April 29, 2003. The committee held a required public hearing and deliberated for several weeks, approving the budget and the taxing authority on May 20, 2003.

A financial summary of the approved budget and notice of the June 18, 2003, public hearing was published in the Register Guard on June 8, 2003 as required by state budget law. The budget must be adopted by the Board of County Commissioners prior to July 1, 2003. The Board may make adjustments within the funds, but may not increase appropriations by more than \$5,000 or 10 percent, whichever is greater, in any fund. The Board may also determine, make and declare tax levies equal to or less than that approved by the Budget Committee.

B. Analysis

BUDGET ADJUSTMENTS (Attachments A)

Lane County departments have requested a series of budget adjustments since the Budget Committee approved the budget. These adjustments have been reviewed by County Administration budget staff and were presented to the Board at a worksession on June 11, 2003. Those items approved by the Board are now included in the adoption resolution. The Board can make additional changes following the public hearing if desired. Any additional changes in excess of the \$5,000 or 10 percent whichever is greater limitation would require another legal notice and public hearing prior to adoption. The deadline for adoption remains June 30, 2003.

The proposed adjustments, summarized on Attachments A, are classified into several different groupings depending upon the level of review and analysis required, and whether or not they involve a policy issue. These groups include routine HOUSEKEEPING items and REBUDGETS, GRANT RELATED items, and POLICY ISSUES (new Adds, Reductions, or controversial items).

HOUSEKEEPING (no material provided except Attachments A)

These are technical adjustments that are the result of:

- recent Board actions,
- personnel reclassification/adjustments,
- updated information or corrections of errors or omissions in the Approved Budget.

REBUDGETS (no material provided except Attachments A)

These are FY 2002-2003 expenditures or projects with dedicated funding that will not be completed by June 30th as originally planned. The funding is therefore carried forward to complete the project or pay for the expense in the new fiscal year.

GRANT-RELATED (no material provided except Attachment A)

These adjustments are the result of notification from granting sources of revised or final funding awards.

POLICY ISSUES

The following items were discussed and approved by the Board of Commissioners at the June 11, 2003 work session.

- Addition of the Assistant Veterans Services Coordinator position in the Veterans Services program within the Health and Human Services department.
- Addition of the Management Analyst 2 position in the Administration program within the Health and Human Services department.

- Reduction of 2.0 FTE in the Children and Families department due to decreased state funding.
- Additional Local Law Enforcement Block Grant (LLEBG) monies in the amount of \$55,532 be used to partially restore a Deputy Sheriff position for the Interagency Narcotics Enforcement Team (INET). Even with the additional funding, the position will still be short by \$25, 913 that would be necessary to fully fund the position for a year.

SUMMARY

All adjustments are self-funding, have offsetting reductions, or there is sufficient other revenue to cover the costs.

LIST OF CONTRACTS (Attachment B)

Lane Manual 21.105(3)(xii) permits the County Administrator to execute contracts that are specifically listed as part of the annual budget adoption order. Attachment B constitutes the required list. Included is a single letter indicating whether the contract is an (A) Amendment, (B) Billing Authority, (R) Revenue, or (E) Expense contract, as well as the name of each contractor, the nature of the contract, the term and the contract amount. Items less than \$50,000 are amendments that when approved will exceed the County Administrator's authority and will also need delegation of authority to the County Administrator to execute.

INTERGOVERNMENTAL AGREEMENTS/DUES (Attachment C)

The list of Intergovernmental Agreements/Dues has traditionally been approved as a separate agenda item. Since this list has already been reviewed and approved by the budget committee, and since there are no further changes recommended, the list has been included as Attachment C for Board approval in a manner similar to the List of Contracts contained in Attachment B.

WORKSHEET OF BUDGET ADDITIONS APPROVED BY THE BUDGET COMMITTEE (Attachment D)

A summary of budget additions that were "flagged" and subsequently approved by the Budget Committee during their deliberations on May 20, 2003 is included as Attachment D.

BUDGET "NOTES" (no attachment)

During Budget Committee deliberations on May 20, 2003, the committee voted to include the following "budget note" for the Board's consideration. The committee recommends to the Board that if additional discretionary general fund dollars becomes available they may prioritize the Pathways Alcohol and Drug Treatment program as the first restoration to the Lane County General Fund.

ALTERNATIVE FUNDING ANALYSIS FOR PATHWAYS PROGRAM (Attachment E)

At the June 11, 2003 budget work session, the Board directed staff to return with an analysis of funding options for the Pathways program. The attachment will be distributed on June 18, 2003 for discussion prior to the budget adoption.

C. Alternative/Options

The Board may choose to make adjustments to the budget. The only limitations are that:

- 1) Changes in any single fund cannot exceed \$5,000 or a 10 percent increase, whichever is greater, and
- 2) tax levies may not be certified in an amount greater than what was approved by the Budget Committee.

D. Recommendation

It is recommended that the Board adopt the budget as presented, which includes the attached adjustments, contracts and intergovernmental dues/agreements.

If the Board chooses to make adjustments to the budget, staff will prepare a revised Order for the Board Chair's signature.

E. Timing

Adoption must be completed prior to July 1, 2003 in order for the county to have the spending authority for the new fiscal year.

IV. IMPLEMENTATION

Upon adoption, staff will prepare the forms required by ORS 294 and distribute accordingly.

V. ATTACHMENTS

Board Order: Adoption Resolution

Attachment A: Recommended Adjustments to the Approved FY 2003-2004 Budget

Attachment B: List of Contracts

Attachment C: List of Intergovernmental Agreements/Dues

Attachment D: Worksheet of Additions reviewed and approved by the Budget Committee

Attachment E: Alternative funding analysis for Pathways program.

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

RESOLUTION & ORDER) IN THE MATTER OF ADOPTING THE
) 2003-2004 LANE COUNTY BUDGET, MAKING
) APPROPRIATIONS AND LEVYING TAXES

WHEREAS, the Lane County Budget Committee reviewed and approved the FY 2003-2004 budget document for Lane County on May 20, 2003; and

WHEREAS, after due notice, a public hearing on the FY 2003-2004 budget document was held at 9:00 a.m., in Harris Hall, Lane County Courthouse on June 18, 2003; and

WHEREAS, the Board having fully considered the Lane County Budget Committee's recommendations and the matters discussed at the public hearing; now therefore

IT IS HEREBY ORDERED that the FY 2003-2004 budget for Lane County in the sum of \$408,134,885 is hereby adopted; and be it further

ORDERED that the dollar amounts as set forth below are hereby appropriated and the FTE allocations established for the fiscal year beginning July 1, 2003, for the purposes shown below:

GENERAL FUND 124

YOUTH SERVICES	\$8,994,314	73.20
DISTRICT ATTORNEY	6,963,565	75.50
JUSTICE COURTS	2,804,014	10.25
PUBLIC SAFETY	41,934,197	397.25
ASSESSMENT & TAXATION	4,951,476	55.00
CHILDREN & FAMILIES	4,066,753	7.00
HEALTH & HUMAN SERVICES	3,979,922	0.00
PUBLIC WORKS	3,467,383	31.60
COUNTY ADMINISTRATION	2,328,211	21.75

COUNTY COUNSEL	781,278	7.50
MANAGEMENT SERVICES	7,159,107	71.13
GENERAL EXPENSE		
PERSONAL SERVICES	(500,000)	
MATERIALS & SERVICES	1,559,670	
FISCAL TRANSACTIONS	1,302,847	
OPERATIONAL CONTINGENCY	75,000	
OPERATIONAL RESERVES	<u>2,854,390</u>	
TOTAL	5,291,907	0.00
INFORMATION SERVICES	7,292,766	44.00
TOTAL GENERAL FUND 124	<u>100,014,893</u>	<u>794.18</u>

PARKS AND OPEN SPACES FUND 216

PUBLIC WORKS	2,352,712	20.00
--------------	-----------	-------

LAW LIBRARY FUND 222

COUNTY COUNSEL	356,795	2.00
----------------	---------	------

GENERAL ROAD FUND 225

PUBLIC SAFETY	1,721,740	12.00
PUBLIC WORKS	55,268,422	236.00
MANAGEMENT SERVICES	<u>188,700</u>	<u>3.00</u>
TOTAL APPROPRIATIONS	<u>57,178,862</u>	<u>251.00</u>
UNAPPROPRIATED RESERVES	20,955,587	
TOTAL GENERAL ROAD FUND 225	78,134,449	

SPECIAL REVENUE / SERVICES FUND 228

YOUTH SERVICES	20,381	0.00
DISTRICT ATTORNEY	15,000	0.00
PUBLIC SAFETY	162,149	0.00

MANAGEMENT SERVICES	184,000	0.00
GENERAL EXPENSE		
MATERIALS & SERVICES	2,411,089	
CAPITAL OUTLAY	50,000	
FISCAL TRANSACTIONS	1,326,959	
OPERATIONAL CONTINGENCY	644,776	
OPERATIONAL RESERVES	<u>322,372</u>	
TOTAL	4,755,196	0.00
TOTAL SPECIAL REV. / SERVICES FUND 228	<u>5,136,726</u>	<u>0.00</u>
LIQUOR LAW ENFORCEMENT FUND 231		
DISTRICT ATTORNEY	13,000	0.00
PUBLIC LAND CORNER PRESERVATION FUND 240		
PUBLIC WORKS APPROPRIATION	1,177,102	0.00
UNAPPROPRIATED RESERVES	<u>419,898</u>	
TOTAL FUND 240	1,597,000	
COUNTY SCHOOL FUND 241		
GENERAL EXPENSE		
MATERIALS & SERVICES	6,691,661	0.00
COUNTY CLERKS FUND 244		
MANAGEMENT SERVICES	324,000	0.00
WORKFORCE PARTNERSHIP FUND 249		
WORKFORCE PARTNERSHIP	7,319,849	38.83
TITLE III PROJECTS FUND 250		
GENERAL EXPENSE		
MATERIALS & SERVICES	4,999,398	
CAPITAL PROJECTS	194,500	
OPERATIONAL RESERVES	<u>1,094,148</u>	
TOTAL	6,288,046	0.00

ANIMAL REGULATION AUTHORITY FUND 283

MANAGEMENT SERVICES	1,291,986	12.00
---------------------	-----------	-------

INTERGOVERNMENTAL HUMAN SERVICES FUND 285

HEALTH & HUMAN SERVICES	8,364,736	17.25
-------------------------	-----------	-------

HEALTH & HUMAN SERVICES FUND 286

HEALTH & HUMAN SERVICES	63,052,583	234.07
-------------------------	------------	--------

FAIR BOARD COP DEBT SERVICE FUND 323

GENERAL EXPENSE

MATERIALS & SERVICES	5,702	
FISCAL TRANSACTIONS	<u>350,728</u>	
TOTAL	356,430	0.00

SPECIAL OBLIGATION BOND RETIREMENT FUND 333

GENERAL EXPENSE

MATERIALS & SERVICES	7,442	
FISCAL TRANSACTION	1,444,442	
BONDED INDEBTEDNESS RESERVES	<u>1,026,370</u>	
TOTAL	2,478,254	0.00

GENERAL OBLIGATION BOND RETIREMENT FUND 336

GENERAL EXPENSE

MATERIALS & SERVICES	2,811	
FISCAL TRANSACTION	<u>3,053,169</u>	
TOTAL	3,055,980	0.00

CAPITAL IMPROVEMENT FUND 435

MANAGEMENT SERVICES	5,242,413	0.00
---------------------	-----------	------

GENERAL EXPENSE

MATERIALS & SERVICES	9	
OPERATIONAL RESERVES	<u>16,791</u>	
TOTAL	16,800	0.00

TOTAL CAPITAL IMPROVEMENT FUND 435	5,259,213	0.00
------------------------------------	-----------	------

JUVENILE JUSTICE CENTER CONSTRUCTION FUND 454

GENERAL EXPENSE

MATERIALS & SERVICES	5,528	
CAPITAL PROJECTS	1,700,000	
OPERATIONAL RESERVES	<u>3,274,472</u>	
TOTAL	4,980,000	0.00

ANIMAL REGULATION CAPITAL IMPROVEMENT FUND 484

MANAGEMENT SERVICES	100,065	0.00
---------------------	---------	------

ENTERPRISE BOND RETIREMENT FUND 510

GENERAL EXPENSE

FISCAL TRANSACTION	1,591,389	
BONDED INDEBTEDNESS RESERVES	<u>198,025</u>	
TOTAL	1,789,414	0.00

FAIR BOARD FUND 521

FAIR BOARD	5,473,500	21.00
------------	-----------	-------

SOLID WASTE DISPOSAL FUND 530

PUBLIC WORKS APPROPRIATION	15,699,370	76.53
UNAPPROPRIATED RESERVES	<u>14,014,700</u>	
TOTAL FUND 530	29,714,070	

CORRECTIONS COMMISSARY FUND 539

PUBLIC SAFETY	634,581	1.00
---------------	---------	------

REGIONAL INFORMATION SYSTEMS FUND 552

REGIONAL INFORMATION SYSTEMS	9,567,100	39.25
------------------------------	-----------	-------

SELF INSURANCE FUND 612

GENERAL EXPENSE

MATERIALS & SERVICES	1,552,928	
OPERATIONAL CONTINGENCY	150,000	
OPERATIONAL RESERVES	<u>570,972</u>	
TOTAL	2,273,900	0.00

EMPLOYEE BENEFIT FUND 614

GENERAL EXPENSE

MATERIALS & SERVICES	29,377,631	
FISCAL TRANSACTIONS	1,463,084	
OPERATIONAL CONTINGENCY	1,031,000	
OPERATIONAL RESERVES	<u>631,033</u>	
TOTAL	32,502,748	0.00

PENSION BOND FUND 615

GENERAL EXPENSE

FISCAL TRANSACTIONS	4,038,855	0.00
---------------------	-----------	------

MOTOR & EQUIPMENT POOL FUND 619

PUBLIC SAFETY	1,744,820	1.00
PUBLIC WORKS	<u>7,515,084</u>	<u>23.00</u>
TOTAL APPROPRIATIONS	<u>9,259,904</u>	<u>24.00</u>
UNAPPROPRIATED RESERVES	9,498,318	
TOTAL MOTOR & EQUIP. POOL FUND 619	18,758,222	

INTERGOVERNMENTAL SERVICES FUND 627

MANAGEMENT SERVICES	1,235,872	0.00
---------------------	-----------	------

PC REPLACEMENT FUND 653

INFORMATION SERVICES	1,333,120	0.00
----------------------	-----------	------

RETIREE BENEFIT TRUST FUND 714

GENERAL EXPENSE

MATERIALS & SERVICES	2,118,000	
OPERATIONAL CONTINGENCY	586,084	
OPERATIONAL RESERVES	<u>941,041</u>	
TOTAL	3,645,125	0.00

GRAND TOTAL, ALL FUNDS	<u>408,134,885</u>	<u>1,531.11</u>
-------------------------------	---------------------------	------------------------

And be it further

ORDERED that no greater expenditure of public money shall be made for any specific purpose than the amount appropriated therefore, except as provided by law; and be it further

ORDERED that the Board of Commissioners of Lane County hereby levies the taxes provided for in the adopted budget at the rate of \$1.2793 per \$1,000 of assessed value for operations, and the amount of \$2,983,310 for bonds, and that these taxes are hereby levied upon all taxable property within the County as of 1:00 a.m. July 1, 2003.

The following allocation and categorization subject to the limits of section 11b, Article XI of the Oregon Constitution make up the above tax levies:

	General Government Limitation	Excluded from the Limitation
General Fund	\$1.2793/\$1000	\$0
Juv. Just. Center Bond Retirement	0	2,983,310

And, be it further

ORDERED that the Recommended Adjustments to the Approved FY 2003-2004 Budget described in Attachment A are approved and incorporated into this order; and be it further

ORDERED that the County Administrator is delegated authority to execute the necessary contract documents as described in Attachment B, List of Contracts; and be it further

ORDERED that the County Administrator is delegated authority to execute the necessary contracts and intergovernmental agreements as described in Attachment C Fiscal Year 2003-2004 Intergovernmental Agreements, Association and Membership Dues.

ADOPTED by the Lane County Board of Commissioners this _____ day of June, 2003.

Peter Sorenson, Chair
Board of Commissioners

APPROVED AS TO FORM
Date 6/12/03 Lane County
[Signature]
OFFICE OF LEGAL COUNSEL

IN THE MATTER OF ADOPTING THE 2003-2004 LANE COUNTY BUDGET, MAKING
APPROPRIATIONS AND LEVYING TAXES

LANE COUNTY

ADJUSTMENTS TO THE APPROVED FY 2003-04 BUDGET (Cannot Exceed 10% per State Budget Law)

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng.	Revenue Chng.	Expense Change	Net Effect On Fund	Package Ref #
124 General Fund	DA	1	GR	Additional Family Law revenue and expense	0.00	144,353	144,353	0	487
	Justice Courts	2	TA	Reallocation of \$12,562 between M&S and Personal Svcs.	0.00	0	0	0	504
	Public Safety	3	GR	Emergency Management Grant	0.00	40,000	40,000	0	488
		4	GR	Community Emergency Response & Training Grant		46,477	46,477	0	515
		4.5	AD	LLEBG Funds for INET deputy position	1.00	55,532	55,532	0	525
	Child & Families	5	RX	Reductions due to decreased state funding	(2.00)	(104,116)	(104,116)	0	479
		6	TA	Budget alcohol & drug pgm funds for Family Resource Ctrs	0.00	100,000	100,000	0	495
	County Admin	7	RB	Printing of Lane Co. annual report to citizens postponed to Fall of '03 and funds are being carried forward from 02-03.	0.00	15,000	15,000	0	499
	Mgmt Svcs	8	TA	Partial restoration of funds for Benefit Program support positio	0.00	26,657	26,657	0	481
	General Exp	9	TA	Reallocation of \$40,000 between interest expense items.	0.00	0	0	0	466
Net Dept. Change from Approved Budget (1.00)					323,903	323,903	323,903	0	
Net Change to General Fund from Approved Budget (1.00)					323,903	323,903	323,903	0	
228 Special Revenue Fund	General Exp	10	TA	Rolling over memorandum of understanding between Fairboard and County Commissioners regarding Room Tax special revenue for Planetarium Operations. Net effect is budget for \$50,000 reimbursement from Fairboard to Room Tax Special Projects.	0.00	290,000	290,000	0	453
		11	TA	Increase Video Lottery Fund Balance and Reserves to reflect the unexpected increase in the 4th quarter revenue for FY 2002-03.	0.00	111,844	111,844	0	492
	Net Fund Change from Approved Budget				0.00	401,844	401,844	0	
250 Title III Projects Fund	General Exp	12	TA	Title III Reserve adjustment between contingency and reserve line items of \$80,560.	0.00	0	0	0	514
					0.00	0	0	0	0
	Net Fund Change from Approved Budget				0.00	0	0	0	

LANE COUNTY

ADJUSTMENTS TO THE APPROVED FY 2003-04 BUDGET (Cannot Exceed 10% per State Budget Law)

Fund	Department	Item No.	Adj. Type	Description of Adjustment	FTE Chng.	Revenue Change	Expense Change	Net Effect On Fund	Package Ref #
285 Inter-governmental Human Services Fund	Health & Human Svcs	13	GR	Adjust grant revenues and expenses, transfer contingency funds to operations, move FTE between grant projects	0.00	651,575	652,855	(1,280)	465
		14	RX	Eliminate Community Svc Worker in Veteran's Svcs pgm	(1.00)	0	(54,391)	54,391	464
		15	AD	Add Asst Veteran's Svcs Coordinator as approved 4/30/03.	1.00	0	53,111	(53,111)	463
		Net Fund Change from Approved Budget				0	651,575	651,575	0
286 Health & Human Services Fund	Health & Human Svcs	16	GR	Adjust grant revenues and expenses	0.00	(78,946)	(19,639)	(59,307)	458
		17	TA	Transfer contingency funds to operations, include tentative P&P funding from DOC and fee revenue pending PSCC o.k.	0.00	195,009	94,143	100,866	461
		18	AD	Add Mgmt Analyst 2 to Admin pgm, increase Asst Director FTE, add new state & grant funds to DD, Fam Planning, WIC and MH. Transfer contingency funds to operations.	5.78	382,696	414,586	(31,890)	462
		19	RX	Eliminate 0.69 FTE in Healthy Start due to funding reduction.	(0.69)	(49,726)	(40,057)	(9,669)	468
Net Fund Change from Approved Budget				5.09	449,033	449,033	0		
521 Fairboard Operations Fund	Fairboard	20	TA	Rolling over memorandum of understanding between Fairboard and County Commissioners regarding Room Tax special revenue for Planetarium Operations. Net effect is budget for \$50,000 reimbursement from Fairboard to Room Tax Special Projects.	0.00	240,000	240,000	0	452
		Net Fund Change from Approved Budget				0.00	240,000	240,000	0
552 Regional Info Systems Fund	RIS	21	TA	Adjust AIRS conversion project revenues and expenses, readjust outside agency funding, other administrative revisions between accounts.	0.00	55,125	55,125	0	516
		Net Fund Change from Approved Budget				0.00	55,125	55,125	0

**LIST OF CONTRACTS
FY 2003-04**

ATTACHMENT B

COUNTY DEPARTMENT/

	<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
--	-------------------------------	----------------------------------	--------------------	------------------	---------------------

DEPARTMENT OF ASSESSMENT & TAXATION

(none)

DEPARTMENT OF CHILDREN AND FAMILIES

E	Court Appointed Spec. Svcs.	CASA Advocacy Services	7/1/03 - 6/30/05	\$	70,353
E	LCC	Childcare resource and referral	7/1/03 - 6/30/05	\$	91,000
E	RMC Research Corp.	Family Violence Response Initiative	7/1/03 - 6/30/04	\$	67,715
A	Birth to Three	Healthy Start - Intensive moderate risk	7/1/03 - 12/31/03	\$	53,160
A	Birth to Three	Healthy Start - Intensive East Lane	7/1/03 - 12/31/03	\$	11,000
A	Birth to Three	Healthy Start - Universal Metro	7/1/03 - 12/31/03	\$	4,000
A	Catholic Comm. Svcs.	Healthy Start - Intensive Teen	7/1/03 - 12/31/03	\$	41,980
A	Centro Latino Americano	Healthy Start - Intensive Spanish Monolingual	7/1/03 - 12/31/03	\$	41,800
A	Parent Partnership	Healthy Start - Intensive So. Lane	7/1/03 - 12/31/03	\$	35,320
A	Pearl Buck	Healthy Start - Intensive Cognitive Limitations	7/1/03 - 12/31/03	\$	11,000
A	Relief Nursery	Healthy Start - Intensive High Risk	7/1/03 - 12/31/03	\$	97,340
A	University of Oregon	Healthy Start - Intensive West Lane	7/1/03 - 12/31/03	\$	11,500

DEPARTMENT OF COUNTY ADMINISTRATION

(none)

DEPARTMENT OF COUNTY COUNSEL

A	Preston Gates Ellis, LLP	Bond Counsel Services	7/1/03 - 6/30/06	\$	45,000
---	--------------------------	-----------------------	------------------	----	--------

DEPARTMENT OF HEALTH & HUMAN SERVICES

R	City of Eugene/City of Springfield	Social Services Program	7/1/03 - 6/30/04	\$	1,597,630
R	Dept. of Justice	Mental Health Court	7/1/03 - 6/30/04	\$	150,000
R	Eugene Rehabilitation	Mental Health services	7/1/03 - 6/30/04	\$	200,000
R	EWEB	Energy Assistance Programs	1/1/04 - 12/31/05	\$	290,000
R	Oregon, State of	Department of Corrections	7/1/03 - 6/30/04	\$	940,804

E=Expense R=Revenue

B= Billing Authority A=Amendment

COUNTY DEPARTMENT/

	<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	\$	<u>Value</u>
R	Oregon, State of	Dept. of Human Services	7/1/03 - 6/30/05	\$	54,674,380
R	Oregon, State of	Dept. of Human Services	7/1/03 - 6/30/04	\$	56,000
R	Oregon, State of	Housing & Community Services	7/1/03 - 6/30/05	\$	8,998,884
R	Oregon, State of	Office of Health Services	7/1/03 - 6/30/04	\$	2,531,663
RA	ShelterCare	Mental Health services	7/1/03 - 6/30/04	\$	20,348
R	Willamette Family Tmt. Svcs.	Nurse Practitioner Services	7/1/03 - 6/30/04	\$	52,038
B	ARC	DD Services	7/1/03 - 6/30/05	\$	461,635
B	Resource Connection of Oregon	DD Services	7/1/03 - 6/30/05	\$	580,571
B	Eugene Rehabilitation	Mental Health services	7/1/03 - 6/30/04	\$	500,000
B	Genoa Healthcare LLC (no billing limitation)	Pharmacy Services	7/1/03 - 6/30/04	\$	0
B	Good Neighbor Care	Mental Health services	7/1/03 - 6/30/04	\$	300,000
B	Halfway House	Mental Health services	7/1/03 - 6/30/04	\$	305,000
B	Laurel Hill Center	Mental Health services	7/1/03 - 6/30-04	\$	698,573
B	Medical Image Reproduction (no billing limitation)	Mental Health services	7/1/03 - 6/30/04	\$	0
B	Nancy Sulliger	Mental Health services	7/1/03 - 6/30/04	\$	76,784
B	ShelterCare	Mental Health services	7/1/03 - 6/30/04	\$	1,699,742
B	South Lane Mental Health	Mental Health services	7/1/03 - 6/30/04	\$	157,609
E	Addiction, Counseling, Education Services	A&D Treatment	7/1/03 - 6/30/04	\$	188,676
A	Addiction, Counseling, Education Services	Addiction Treatment	7/1/03 - 6/30/04	\$	275,783
E	Addiction, Counseling, Education Services	Problem Gambling Treatment	7/1/03 - 6/30/05	\$	288,569
E	Albertina Kerr Centers	DD Services	7/1/03 - 6/30/05	\$	8,512,002
E	Alternative Services, Inc.	DD Services	7/1/03 - 6/30/05	\$	4,066,708
E	Alternative Work Concepts	DD Services	7/1/03 - 6/30/05	\$	427,633
E	Alvord Taylor	DD Services	7/1/03 - 6/30/05	\$	4,756,560
E	ARC	DD Services	7/1/03 - 6/30/05	\$	434,724
A	Blachly Lane Electric Coop	LIEAP Energy Supplier	7/1/02 - 6/30/05	\$	300,000
A	Central Lincoln PUD	LIEAP Energy Supplier	7/1/02 - 6/30/05	\$	450,000

E=Expense R=Revenue

B= Billing Authority A=Amendment

COUNTY DEPARTMENT/

	<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
A	Certified Languages Int.	Mental Health services	7/1/03 - 6/30/04	\$	4,000
A	Chambers Security	Mental Health services	7/1/03 - 6/30/04	\$	30,000
A	Churchill, Libby	Mental Health services	7/1/03 - 6/30/04	\$	31,200
A	Coastal Transport	Mental Health services	7/1/03 - 6/30/04	\$	1,000
A	Cohn, Al	Mental Health services	7/1/03 - 6/30/04	\$	31,680
E	Community Support Brokerage	DD Services	7/1/03 - 6/30/05	\$	323,490
E	Dungarvin, Inc.	DD Services	7/1/03 - 6/30/05	\$	2,205,937
A	Emerald People's Utility District	LIEAP Energy Supplier	7/1/02 - 6/30/05	\$	450,000
A	Eugene Emergency Physicians	Mental Health services	7/1/03 - 6/30/04	\$	22,000
A	Eugene Water & Electric Board	LIEAP Energy Supplier	7/1/02 - 6/30/05	\$	1,500,000
E	Eugene, City of	DD Services	7/1/03 - 6/30/05	\$	124,291
E	Eugene, City of	Energy Assistance Intake	10/1/03 - 9/30/05	\$	66,240
A	Florence, City of	Mental Health services	7/1/03 - 6/30/04	\$	5,000
A	Freedman, Basil	Mental Health services	7/1/03 - 6/30/04	\$	45,760
	Goodwill Industries of Land and				
E	South Coast Counties	DD Services	7/1/03 - 6/30/05	\$	1,548,222
A	HIV Alliance	HIV Prevention & Intervention	7/1/01 - 6/30/04	\$	284,984
E	Holly Residential Care Center	DD Services	7/1/03 - 6/30/05	\$	122,258
E	Housing Authority	Weatherization	7/1/03 - 6/30/05	\$	2,005,231
E	Independent Environment	DD Services	7/1/03 - 6/30/05	\$	2,029,727
E	Lane Community College	DD Services	7/1/03 - 6/30/05	\$	1,262,590
E	Lane Council of Governments	Energy Assistance Intake	10/1/03 - 9/30/05	\$	73,600
A	Lane Electric Company	LIEAP Energy Supplier	7/1/02 - 6/30/05	\$	600,000
A	Lane ESD	Addiction Prevention	7/1/02 - 6/30/04	\$	56,259
E	LaurelHill	Mental Health services	7/1/03 - 6/30/04	\$	150,858
A	Looking Glass	Addiction Treatment	7/1/02 - 6/30/04	\$	147,237
E	McKenzie Personnel	DD Services	7/1/03 - 6/30/05	\$	589,810
E	Midcoast	DD Services	7/1/03 - 6/30/05	\$	2,133,463
A	Mountain Retreat Transport	Mental Health services	7/1/03 - 6/30/04	\$	3,000
A	Northwest Natural	LIEAP Energy Supplier	7/1/02 - 6/30/05	\$	300,000
A	Oregon Medical Laboratories	Medical Testing	7/1/01 - 6/30/04	\$	60,000

E=Expense R=Revenue

B= Billing Authority A=Amendment

COUNTY DEPARTMENT/

	<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
E	Oregon Supported Living Center	DD Services	7/1/03 - 6/30/05	\$	9,032,902
A	Pacific Power & Light	LIEAP Energy Supplier	7/1/02 - 6/30/05	\$	525,000
E	Peacehealth	LCPH Management	7/1/03 - 6/30/04	\$	2,565,904
A	PeaceHealth Counseling	Mental Health services	7/1/03 - 6/30/04	\$	15,000
E	Pearl Buck	DD Services	7/1/03 - 6/30/05	\$	2,323,522
A	Prevention & Recovery	Addiction Treatment	7/1/03 - 6/30/04	\$	75,037
E	Psychiatry Associates	Mental Health services	7/1/03 - 6/30/04	\$	203,400
A	SAFE	Mental Health services	7/1/03 - 6/30/04	\$	8,000
A	Secure Transport	Mental Health services	7/1/03 - 6/30/04	\$	5,000
E	ShelterCare	Mental Health services	7/1/03 - 6/30/04	\$	462,200
E	South Lane Maintenance	DD Services	7/1/03 - 6/30/05	\$	358,622
E	Special Mobility Services, Inc	DD Services	7/1/03 - 6/30/05	\$	855,360
E	Sponsors	Transitional Housing	7/1/03 - 6/30/04	\$	585,726
A	Springfield Utility Board	LIEAP Energy Supplier	7/1/02 - 6/30/05	\$	1,125,000
E	State of Oregon	Pre - Trial Supervision	7/1/03 - 6/30/04	\$	148,324
E	Supported Employment Services	DD Services	7/1/03 - 6/30/05	\$	168,359
A	University of Oregon (no billing limitation)	Student Health Center	5/15/01 - 6/30/04	\$	0
A	Vergamini, Jerome	Mental Health services	7/1/03 - 6/30/04	\$	45,760
A	White Bird Clinic	A&D Treatment	7/1/03 - 6/30/04	\$	26,577
A	White Bird Clinic	Addiction Treatment	7/1/01 - 6/30/04	\$	89,555
E	WhiteBird Clinic	Mental Health services	7/1/03 - 6/30/04	\$	52,379
E	Willamalane	Energy Assistance Intake	10/1/03 - 9/30/05	\$	52,800
A	Willamette Family Treatment Services	Addiction Treatment	7/1/01 - 6/30/04	\$	2,298,234
E	Willamette Family Treatment Services	Detoxification	7/1/03 - 6/30/04	\$	120,239
E	Willamette Family Treatment Services	Sobering Station	7/1/03 - 6/30/04	\$	213,225
E	Willamette Family Treatment Services	Women's Residential	7/1/03 - 6/30/04	\$	59,118
A	Zimmerman, Ken	Mental Health services	7/1/03 - 6/30/04	\$	10,400

E=Expense R=Revenue

B= Billing Authority A=Amendment

COUNTY DEPARTMENT/

<u>Name/Contractor</u>		<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
DEPARTMENT OF INFORMATION SERVICES					
E	LCOG	Regional GIS/CPA Agreement	7/1/03 - 6/30/04	\$	119,093
E	LCOG	RIO Staff Support	7/1/03 - 6/30/04	\$	50,169
E	LCOG	Telephone Services	7/1/03 - 6/30/04	\$	123,922
DEPARTMENT OF MANAGEMENT SERVICES					
R	City of Eugene	Animal Regulation Services	7/1/03 - 6/30/04	\$	488,000
A	Jones & Roth, P.C.	External Audit Services	7/1/03 - 6/30/04	\$	93,850
A	US Bank	Banking Services	7/1/03 - 6/30/04	\$	fee based
DEPARTMENT OF PUBLIC SAFETY					
R	City of Coburg	Communications	7/1/03 - 6/30/04	\$	65,500
R	City of Creswell	Law Enforcement	7/1/03 - 6/30/04	\$	254,285
R	City of Veneta	Law Enforcement	7/1/03 - 6/30/04	\$	375,781
R	Marine Board	Marine Law Enforcement/Safety	7/1/03 - 6/30/04	\$	290,676
R	OR Parks & Rec	Dunes Law Enforcement	7/1/03 - 6/30/04	\$	80,000
R,A	City of Eugene	Inmate Road Crew	7/1/03 - 6/30/04	\$	65,615
R,A	City of Eugene	Inmate Housing	7/1/03 - 6/30/04	\$	514,023
R	City of Springfield	Inmate Housing	7/1/03 - 6/30/04	\$	156,940
E,A	Lane Comm. College	Inmate Education	7/1/03 - 6/30/04	\$	143,000
E	Allcott, John, MD	Inmate Medical	7/1/03 - 6/30/04	\$	54,000
E	Burnett, Kent DDS	Inmate Dental	7/1/03 - 6/30/04	\$	70,000
E	Cohn, Alan Dr.	Inmate Psychiatrist	7/1/03 - 6/30/06	\$	180,000
DEPARTMENT OF PUBLIC WORKS					
Fund 216 - Parks					
E,A	Buck's Sanitary, Inc.	Portable Toilet Contract	6/21/02 - 4/30/05	\$	76,920/yr
R,A	McKenzie Maint. Coop.	Intergovernmental Agreement	1/01/02 - 12/31/04	\$	36,623/yr
R,A	Brenda Krehbiel & Linda Rugg	Orchard Pt. Concessionaire Cont.	1/01/02 - 12/31/04	\$	33,100/yr
R,A	Sharon & Gary Gooch	Richardson Park Marina Concessionaire Cont.	3/01/02 - 12/31/04	\$	60,847/yr
Fund 225 - Roads					
R	City of Eugene	Appraisal Services	7/01/03 - 6/30/04	\$	150,000
R	City of Eugene	Materials Lab Services	7/01/03 - 6/30/04	\$	150,000
R,A	ODOT	Materials Striping	7/01/03 - 6/30/06	\$	750,000

E=Expense R=Revenue

B= Billing Authority A=Amendment

COUNTY DEPARTMENT/

<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
R ODOT	STP Funds exchange - Marcola Rd.	7/01/03 - 6/30/04	\$	1,116,073
E,A Otak	Fish culvert consultation	4/01/03 - 4/01/06	\$	80,000/yr
E,A Vigil-Agrimis	Fish culvert consultation	4/01/03 - 4/01/06	\$	70,000/yr
E OBEC Consulting Engineers	Bridge Design Consultation	4/04 - 4/07	\$	225,000
E Otak, Inc.	Bridge Design Consultation	4/04 - 4/07	\$	100,000
E LCOG	Parcel Mapping Project (yrs. 2 & 3)	7/01/03 - 06/30/05	\$	120,000/yr
Fund 530 - WMD				
E,A Weyerhaeuser Recycling	Office paper recycling	7/01/03 - 6/30/06	\$	13,900/yr
R,A St. Vincent de Paul	Reusable/Repairable Collection Services	7/01/03 - 6/30/06	\$	300/yr
E,A BRING Recycling	Waste Reduction & Educ. Svcs. - Total \$120,400	7/01/01 - 6/30/04	\$	41,700
R,A Schnitzer Steel	Scrap Metal Recycling Svcs. - Total \$138,200	7/01/01 - 6/30/04	\$	98,200
R,A Eugene Mission	Newspaper Recycling Services	7/01/03 - 6/30/06	\$	17,400/yr
E,A Rexius	Yard debris recycling svcs. - Total \$39,999	7/01/02 - 6/30/05	\$	13,333/yr
Fund 619 - Fleet				
R ODOT	Maintenance and Repair Services of ODOT's Equipment	7/01/03 - 6/30/06	\$	75,000/yr

DEPARTMENT OF YOUTH SERVICES

E Looking Glass	Pathways	7/1/03 - 6/30/05	\$	1,200,000
E,A Looking Glass	TSAC	7/1/03 - 12/31/03	\$	250,000
E Eugene Ctr. Family Dev.	Psychological svcs.	7/1/03 - 6/30/05	\$	200,000
E Oregon Social Learning Ctr.	Treatment Foster Care	7/1/03 - 6/30/05	\$	275,000
R City of Eugene Parks & Rec.	Community svcs.	7/1/03 - 6/30/04	\$	75,000
R U.S. Dept. of Justice	Breaking the Cycle	7/1/03 - 6/30/04	\$	750,000
R U.S. Dept. of Justice	Drug Court	7/1/03 - 9/30/06	\$	500,000
R OR Community Foundation	Breaking the Cycle Project	1/1/04 - 12/31/05	\$	110,000
R Oregon Dept. of Human Services	Pathways/TSAC (BRS \$'s)	7/1/03 - 6/30/04	\$	500,000
R Oregon State OYA	Case Management	7/1/03 - 6/30/05	\$	50,000
R Oregon State (JCPP)	OYA/OR Criminal Justice Comm.	7/1/03 - 6/30/05	\$	700,000
R Oregon State (JAIBG)	Oregon State Police	7/1/03 - 6/30/04	\$	200,000

E=Expense R=Revenue

B= Billing Authority A=Amendment

COUNTY DEPARTMENT/

	<u>Name/Contractor</u>	<u>Nature of Contract</u>	<u>Term</u>	<u>\$</u>	<u>Value</u>
<i>DISTRICT ATTORNEY'S OFFICE</i>					
R	State of Oregon Dept. of Justice	Victim Advocacy	10/1/03 - 9/30/04	\$	74,479

GENERAL EXPENSE

E	CVALCO	Visitor Marketing Services	7/1/03 - 6/30/04	\$	1,027,425
E	Extension Services	Extension Services	7/1/03 - 6/30/04	\$	603,085
E	LCOG	Metro TV	7/1/03 - 6/30/04	\$	54,409
E	LCOG	Membership Dues	7/1/03 - 6/30/04	\$	75,475
E	LRAPA	Regional Air Pollution Dues	7/1/03 - 6/30/04	\$	100,732
E	Smith-Dawson	Federal Lobbyist	7/1/03 - 6/30/04	\$	50,000
E	Metropolitan Partnership	Business Development	7/1/03 - 6/30/04	\$	100,000

JUSTICE COURTS

(none)

REGIONAL INFORMATION SERVICES

R	Cities of Eugene, Springfield, L-COG, EWEB and Lane County	RIS Partner Services Agreement	7-1-02-6/30/04	\$	9,567,100
---	--	--------------------------------	----------------	----	-----------

E=Expense R=Revenue

B= Billing Authority A=Amendment

FY 2003-04

ATTACHMENT C

Intergovernmental Agreements, Association and Membership Dues

Agency / Association	FY 96-97		FY 97-98		FY 98-99		FY 99-00		FY 00-01		FY 01-02		FY 02-03		FY 03-04		Budget Funding Breakdown			
	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Board Adopted	Proposed Budget	Proposed Budget	Disc. Gen Fund	Non-Disc. Gen Fund	Road Fund	Video Lottery
Lane Council of Gov. Dues	87,551	61,160	63,244	63,244	65,125	67,244	71,051	73,663	75,475						75,475		37,738		37,738	
Assoc. Oregon Counties (AOC) Total	52,883	37,500	53,625	53,625	78,625	79,189	80,815	82,815	83,888						83,888		41,222		42,666	
- Association Dues	35,369	36,000	37,080	37,080	37,080	40,660	41,880	42,927	44,000						44,000					
- Public Lands Dues	16,042	0	15,000	15,000	15,000	13,529	13,935	14,888	14,888						14,888					
- Natural Resources Reserve	1,472	1,500	1,545	1,545	1,545	0	0	0	0						0					
- Subcomm. on Fed. Forest Issues	0	0	0	0	25,000	25,000	25,000	25,000	25,000						25,000					
AOC Voluntary Land Use Assessment	3,000	3,000	3,000	3,000	3,000	0	0	0	0						0		0		0	
AOC - Legislative Assessment	3,500	3,500	3,500	3,500	3,500	0	0	0	0						0		0		0	
Council of Forest Trust Lands	662	662	662	662	662	662	700	3,400	3,420						3,420				3,420	
Local Gov't Boundary Comm.	21,589	21,499	22,769	22,769	21,134	21,168	21,168	24,850	21,933						21,933		21,933			
Oregon Coastal Zone Mgmt Assoc.	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500						8,500				8,500	
East Lane Soil & Water Conser. Dist.	13,380	13,380	13,380	13,380	13,380	13,380	13,380	14,000	14,000						14,000				14,000	
National Assoc. of Counties Dues	4,849	5,000	5,000	5,000	5,000	5,150	5,150	5,550	5,550						5,550		3,885		1,665	
Lane Regional Air Pollution Authority	80,450	80,850	85,700	85,700	85,700	93,595	98,275	100,732	100,732						100,732				100,732	
Cascade Pacific ReC & D	390	390	402	402	400	400	400	400	400						400					400
Metropolitan Partnership	70,000	70,000	70,000	70,000	70,000	70,000	70,000	100,000	100,000						100,000					100,000
O&C Membership Dues	25,125	25,117	26,000	26,000	25,117	25,117	27,715	27,715	27,715						27,715		27,715			
O&C Legal Dues	25,000	15,000	15,000	15,000	15,000	15,000	15,000	0	7,500						7,500		7,500			
O&C Endowment Fund Planning							150,710	75,333	0						0		0			
Metro Cable Franchise	54,108	54,108	54,109	54,109	46,609	46,609	51,609	52,899	54,409						54,409					
Public Access TV					7,500	7,500	7,500	7,500	7,500						0		0			
Rural Cable Franchise	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000						0		0			
Animal Damage Control	21,200	21,200	21,624	21,624	21,625	25,200	25,200	25,200	25,200						0		0			
Payment In-lieu of Taxes (HACSA)	8,027	8,517	8,228	8,228	8,228	8,228	8,228	8,228	8,228						0		0			
Cascadia Task Force/So. Will. Researc	925	925	925	925	275	275	275	275	275						275					275
Unallocated Contingency	1,000	1,000	531	531	1,000	1,000	1,000	1,000	1,000						1,000		1,000			
TOTAL	522,139	471,308	496,199	496,199	520,380	528,217	696,676	652,950	504,797						504,797		140,993	54,409	186,220	123,175

General Fund Total 195,402

NOTE: Shading added to improve readability.

Lane County Budget Committee Adjustments to the FY 03-04 Proposed Budget

Attachment D

Fund/Dept. or Prog.	Amount	FTE	Description
General Fund 124			
Sheriff's Office	\$ 658,527	7.00	Phase-in Traffic Team expansion: 4 Dptys, 1 Sgt, Evid. Tech, & Court Clerk; \$242K Rev, Bal Interfund Loan
Sheriff's Office	65,230	1.00	Add Prog. Svc Coord. for grant writing funded by interfund loan; to be re-evaluated in 2 yrs for sustainability.
Public Works	119,000	3.00	Long-Range Planning in Land Mgt Div. per BCC Ok'd fee increase; reallocated \$79.8K from Compliance pgm
County Admin.	(60,000)	0.00	Reallocated funding from Mgmt Analyst 2 position to help partially restore services at Animal Reg. Authority
General Expense	60,000	0.00	Funding from County Admin. is transferred to Anim. Reg. Fund 283 for partial service restoration.
General Fund Total	\$ 842,757		
Parks & Open Spaces Fund 216			
Pub. Works Parks	(46,668)	0.00	Reduction due to Board only approved Option E fee increase - was not enough to fully fund proposed budget.
Workforce Partnership Fund 249			
Workforce Partnership	(409,115)	(5.00)	Net reduction in Workforce Incentive Act revenue was partially offset by increase in JOBS program revenue.
Animal Regulation Authority Fund 283			
Mgt Svc Animal Control	132,867	2.00	\$50K City Eugene, \$60K Lane Co., \$22,867 Fees restore 1.5 FTE Officers and 0.5 FTE Office Asst.
Health & Human Services Fund 286			
HHS Public Health	162,000	2.00	Partial restore rural health clinics in Cottage Grove, Oakridge & Florence; HHS reserve funds & contributions. Note: Approved proposal by HHS included receiving \$100,000 from sale of Florence Annex property to restore HHS fund reserve.
Employee Benefit Fund 614			
PERS	(6,316,168)	0.00	Reduce rate per anticipated PERS reform (\$1.367 mil); transfer bond cost to Pension Bond Fund \$4.039 mil.
Retiree Medical	(2,354,084)	0.00	Transfer retiree medical costs to Retiree Benefit Trust Fund
Retiree Medicare	(350,000)	0.00	Transfer retiree medical costs to Retiree Benefit Trust Fund
	(9,020,252)		
Pension Bond Fund 615			
General Expense	4,038,855	0.00	Establish Fund; Transfer PERS pension bond fund expenses from Employee Benefit Fund.
Retiree Benefit Trust Fund 714			
General Expense	3,645,125		Establish Fund; Transfer Retiree Medical & Medicare benefit costs from Employee Benefit Fund.

ATTACHMENT E

